

Anjuman Islam Janjira's
Anjuman Islam Degree College of Science Murud, Janjira
Murud-Janjira Raigad-402401
Internal Quality Assurance Cell (IQAC)-2018-19

Minutes of Meeting


Committee meeting is held in Chairpersonship of principal **Dr. Sharad S. Phulari**, and which was held at 02.30 pm on 13/06/2018 as per programmed scheduled in Library.

Following agenda were discussed the following points and accepted.

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting
01.	Welcome adders	Dr. Sharad S. Phulari	Welcome address was given by Chairperson of the committee on 1 st IQAC meeting
02.	Role and Important of IQAC cell	Assi. Prof. Shoyeab M. Khan	As per the NAAC guidelines important role of IQAC in internal quality assurance in discuses with all member
03.	Academic Cradler and Time Table of the year 2018-2019	Dr. Sajid F. Shaikh	Raise a important of planning, timeline and guidelines for academic calendar and Time Table.
04.	Mentor Mentee Scheme	Mr. Anjum N. Dakhwe	Explained the need of mentor and mentee for each class
05.	Curricular and co curricular activity	Dr. Narayan Bagul	Discussed an Departmental, Cultural, NSS, DLLE etc activity preplan is important for smooth working of institution


IQAC-Coordinator




Principal
PRINCIPAL
Anjuman Islam Janjira
Degree College of Science
Janjira Murud. Dist-Raigad

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Internal Quality Assurance Cell (IQAC)-2018-19

Action Taken Report (ATR)

Meeting No: 1st


Meeting Date: 13/06/2018

ATR date: 18/06/2018

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting	Action Taken
01.	Welcome adders	Dr. Sharad S. Phulari	Welcome address was given by Chairperson of the committee on 1 st IQAC meeting	NIL
02.	Role and Important of IQAC cell	Assi. Prof. Shoyeab M. Khan	As per the NAAC guidelines important role of IQAC in internal quality assurance in discuses with all member	Manuel of NAAC for AQAR are distributed among all members
03.	Academic Cradler and Time Table of the year 2018-2019	Dr. Sajid F. Shaikh	Raise a important of planning, timeline and guidelines for academic calendar and Time Table.	The timeline and guidelines is preparation for the submission of academic calendar and Time Table
04.	Mentor Mentee Scheme	Mr. Anjum N. Dakhwe	Explained the need of mentor and mentee for each class	Discussed and class wise mentor and mentee distribution plain is finalized
05.	Curricular and co curricular activity	Dr. Narayan Bagul	Discussed an Departmental, Cultural, NSS, DLLE etc activity preplan is important for smooth working of institution	The respective head and in charges has informed by notice for their activity plain for the year.


IQAC-Coordinator




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